

Curriculum Vitae of Tasmiah Akhtar



NAME: Tasmiah Akhtar
DESIGNATION: Lecturer
Department of English.
University of Asia Pacific
E-mail: tasmiah@uap-bd.edu

EDUCATION:

Masters in English Literature, 2019
Dhaka University

Bachelor of Arts, English Literature, 2018
Dhaka University

HSC, Science, Dhaka Education Board, 2014
SSC, Science, Dhaka Education Board 2012

ACADEMIC EXPERIENCE:

1. Lecturer, State University Bangladesh
From September 2021 to December 2021
Responsibilities:
 - Teaching 5 courses to departmental and non-departmental students
 - Mentor for 3 separate batches, 1-on-1 guidance regarding academic and non-academic issues
 - Member of curriculum development team, convocation sub-committees.
2. Content writer at EncodeLabs
From February 2021- August 2021
Responsibilities:
 - Developed trending content on specific topic Edited and proofread content before publishing
 - Research relevant information, facts and trends regarding given subject.

3. Content Editor at WorthyBooksBD

From April 2018- March 2019

Responsibilities:

- Updated social media page with new content.

Proofread, re-structured and edited articles by content writers to meet the company standard.

- Generated ideas around industry related topics.