



UNIVERSITY OF ASIA PACIFIC

House # 74/A, Green Road, Dhaka – 1215

PABX: +880-2-58157091-4,

+880-2-58157096 Fax: +880-2-58157097; E-mail: registrar@uap-bd.edu

UAP

UAP/1016/Admin/Vol.-VII/19

22 March 2022

NOTICE

OFFICE TIMING DURING RAMADAN

UAP office timing will be from **9:00 am to 3:30 pm** during the month of **“Holy Ramadan 2022”**.

By the order of the UAP Authority.

Abdullah Al Masud

Registrar

Distribution:

1. Deans of Schools
2. Heads of Departments (Arch, BS&H, BA, CE, CSE, EEE, English, L&HR and Pharmacy)
3. Controller of Examinations
4. Director, (DSW, IEERD, CRTTC, OIA, IQAC)
5. Acting Director, Finance & Accounts
6. In-Charge, Purchase and Procurement section
7. Deputy Librarian, Central Library
8. Medical Officer, Medical Center
9. University Engineering Office (For necessary action of related services)
10. HR Section– (For information of all concerned)
11. In Charge IT Section (For web update and other IT related services)
12. Admission Office (For necessary action of related services)
13. Public Relations Department
14. DAO's (Arch., BA, BS&H, CE, CSE, EEE, English, L&HR and Pharmacy) -for information of all concerned
15. Security Supervisor (For taking necessary measures)

Information:

1. Treasurer
2. PS to VC- for kind information of Vice Chancellor and Pro Vice Chancellor
3. Assistant Director, Office of the BOT – for kind information of Chairperson, BOT